InCommon
Certificate Manager

Code Signing Certificate End User Guide

InCommon
c/o Internet2
1000 Oakbrook Drive, Suite 300
Ann Arbor MI, 48104
Step 1: Validate Your Application

Your Code Signing Certificate administrator should have sent you an Invitation email. The invitation mail contains a link for validation your email address, a request validation code and instructions for downloading and collecting the certificate.

A link to the certificate enrollment pages will be similar to:

https://cert-manager.com/customer/InCommon/cs

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Dear John Smith,<jsmith@example.net>,

You now need to complete the following steps:

* Click the following link to validate your email https://cert-manager.com/customer/incommon/cs?action=invite&requestCode=alPYSbcYD4qz9MY5ry1KNROE&email=jsmith@example%2enet (if link doesn’t work please copy request code alPYSbcYD4qz9MY5ry1KNROE and paste it proper field in validate form).
  
  Your request code: alPYSbcYD4qz9MY5ry1KNROE
* Generate Certificate request

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- Click the enrollment link in your mail to validate your email address. You will be taken to the Step 2 - 'User Registration' form
Step 2: Complete the Application Form

Certificate Manager

User Registration

Code: *LbH9XzQ3fjQyqwaX3udAYi

Email: *jerry@abcdcomp.com

Private Key Options

Key Size (bits): High Grade

Subscriber Agreement

CERTIFICATE MANAGER SOFTWARE. BY USING, APPLYING FOR, ACCESSING, OR PURCHASING A CERTIFICATE MANAGER ACCOUNT OR USING OR ACCESSING CERTIFICATE MANAGER OR BY ACCEPTING THIS AGREEMENT BY CLICKING ON “I ACCEPT” BELOW, YOU ACKNOWLEDGE THAT YOU HAVE READ THIS LICENSE AGREEMENT AND THAT YOU UNDERSTAND IT, THAT YOU AGREE TO AND ACCEPT THE TERMS AS PRESENTED HEREIN. IF YOU DO NOT AGREE TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, DO NOT APPLY FOR, ACCEPT, OR CREATE A CERTIFICATE MANAGER ACCOUNT OR USE OR ACCESS CERTIFICATE MANAGER AND CLICK “DECLINE” BELOW.

The term “agreement” constitutes a binding agreement between you and Comodo CA Limited (“Comodo”) with respect to your or your employee's creation and use of your Certificate Manager account and the related

I Agree*

Scroll to bottom of the agreement to activate check box.

When you click the button below, your browser will generate a new private key.

Generate

Form Parameters

<table>
<thead>
<tr>
<th>Form Element</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code (required)</td>
<td>Text Field</td>
<td>The Code field will be auto-populated with the certificate request code, on clicking the validation link in the email. If not, you can copy the request code from the email and paste in this field.</td>
</tr>
<tr>
<td>Form Element</td>
<td>Type</td>
<td>Description</td>
</tr>
<tr>
<td>--------------</td>
<td>-------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Email (required)</td>
<td>Text Field</td>
<td>Your email address. This field will be auto-populated.</td>
</tr>
<tr>
<td>Key Size</td>
<td>Drop Down</td>
<td>You can select the key size for the private key of the certificate (Default = 2048 bit)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Note: The private key is generated locally by the crypto module of the browser/operating system. The key never leaves the computer and no copy is ever transmitted to the certificate issuer. Comodo does not collect a copy of the private key at any time and cannot be recovered if it is lost. The certificate is useless without it. Hence you are strongly advised to backup your private key, during certificate installation process.</td>
</tr>
<tr>
<td>Subscriber Agreement (required)</td>
<td>Checkbox</td>
<td>You must accept the terms and conditions before submitting the form.</td>
</tr>
<tr>
<td>Generate</td>
<td>Control</td>
<td>Starts the certificate generation process.</td>
</tr>
</tbody>
</table>

- Fill-in the form, accept to the subscriber agreement by reading it and selecting the checkbox 'I Agree' and click the 'Generate' button.

The certificate request will be automatically generated and a request will be sent to InCommon CM.

Once the registration process is completed, you will be sent a certificate collection email.

- Click the link in the certificate collection email.
Step 3: Collect Your Certificate

- Click the link in your confirmation email to download and install your certificate.

After installation you can use the certificate to digitally sign executables.

Note: Please keep a backup copy of your certificate.